

Louise Junior High Discipline Plan

Level 1 Offense	Disciplinary Actions	7 points 15-30 days in DAEP
Code 21 Non-PEIMS Reportable		
Dishonesty/ writing a false statement		
Disrespectful behavior (Minor)		1 st —0 points
Disrupting/ distracting class (minor)	1 st — Office Referral, Student Conference and Verbal Warning	
Eating in class without permission	2 nd — Office Referral, Parent Contact and After School Detention	2 nd —0 points
Horseplay		
Insubordination (minor)	3 rd — Office Referral, Parent Contact and After School Detention	3 rd —0 points
Making excessive noises (tapping, clicking pens, ect.)	4 th —Office Referral, Parent Contact, Saturday Detention, or ISS 1 day	4 th —1 point
Misusing/breaking school supplies (rulers, scissors, paintbrushes, calculators, dictionaries, etc.)	5 th — Office Referral, Parent Contact, ISS 1 day	5 th —1 point
Name calling	6 th — Office Referral, Parent Contact, ISS 2 days	6 th —1 point
Not prepared for class (Repeatedly)	7 th — Office Referral, Face to Face Parent Conference, ISS 2 days	7 th —1 point
Off topic conversations		
PDA (Public Display of Affection/ Minor)	8 th — Office Referral, Face to Face Parent Conference, 3 days	8 th —1 point
Refusing to complete classroom work	ISS or DAEP	
Running		
Safety Rule Violation	9 th — Office Referral, Parent Contact, DAEP 15 days	9 th —2 points
Scuffling		
Sleeping in Class	10 th —Same as 4 th offense. Repeat 4-9	
Throwing Object(s)		
Out of seat without teacher permission		
Cheating- Zero for the grade in place of the disciplinary action		
Dress code violation- must change into appropriate clothes prior to returning to class		
Bus Misconduct (see bus procedures)		
Use of Cell Phone (see student handbook)		

Level 1 referral process:

1. Warning
2. Teacher consequence
3. Call parents/ guardians & teacher consequence
4. Office referral

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Level 2 Offense- PEIMS Reportable	Disciplinary Actions	7 points 15-30 days in DAEP
Bullying	1 st — Office Referral, Parent Contact, ISS 2 days 2 nd — Office Referral, Parent Contact, ISS 2 days 3 rd — Office Referral, Face to Face Parent Conference, ISS 3 days 4 th — Office Referral, Face to Face Parent Conference, 3 days ISS or DAEP 5 th — Office Referral, Parent Contact, DAEP 15 days ----- Return from DAEP----- 6 th — Office Referral, Parent Contact, ISS 2 day 7 th — Office Referral, Face to Face Parent Conference, 2 days ISS or DAEP 8 th — Office Referral, Face to Face Parent Conference, 3 days ISS or DAEP 9 th — Office Referral, Parent Contact, DAEP 15-30 days	1 st —1 point
Bullying-Disability		2 nd —1 point
Bullying-Gender		3 rd —1 point
Bullying-Race		4 th — 2 points
Bullying-Cyber/Computer		5 th —2 point
Coercion/Extortion		
Computer Technology/Software Misuse or Mistreatment		
Derogatory Statement or actions		
Disruptive Behavior (major)		
Failure to comply with explicit directive		
Failure to comply with safety procedures: unauthorized use of gates or prohibited areas		
Failure to correct or multiple dress code violations		
Failure to Complete Assigned Disciplinary Action		
Hazing		
Inappropriate Physical Contact (shoving, groping, etc.)		6 th —1 point
Major Class Disruption		7 th —2 points
PDA (Public Display of Affection/ Major)		8 th —2 points
Possession or sale of a look-alike drug		9 th —2 points
Possession of a look-alike weapon		
Possession/Use Distribution of over-the-counter medication		
Possession of Lighter or Matches		
Profanity		
Repeated/Continued Code 21 violations		
Theft/Stealing (non-felony)		
Skip Partial/Entire Day		
Videoing of a Discipline Issues Instead of Reporting to an Adult Examples: Videoing a fight or a student vaping at school		

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Code	Offense- PEIMS Reportable	Disciplinary Actions	
41	Fighting/Mutual Combat	Face to Face Parent Conference, OSS 1-3 days as appropriate and 10 days of DAEP	

Level 3 Offenses:

Level 3 offenses include those that are outlined in Chapter 37 of the Texas Education Code. They involve the most serious of offenses that pertain to vaping, weapons, drugs, sexual misconduct, aggravated assault, etc. Disciplinary action will include one or more of the following depending on the circumstances – In-School Suspension, Out-of-School Suspension, DAEP, or Expulsion.

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Additional Disciplinary Procedures:

Tardies:

At the beginning of every six weeks grading period, students will be given a color-coded sheet of card stock that contains 10 hall passes. Students may use these for being tardy, using the restroom, using the water fountain, etc. After all hall passes have been used, any reason for a student not being on time or leaving class will result in an after-school detention. Failure to attend an after-school detention will result in 2 days of after school detention.

Cafeteria:

Cafeteria rules that are broken may result in cafeteria duty and/or lunch detention.

Corporal Punishment:

Only with the approval of the student, parent, and administration will corporal punishment be given. A student may receive 1 pop in lieu of serving an after-school detention or 2 pops in lieu of serving an ISS.

Saturday School:

Students may be assigned to attend a Saturday School for excessive absences, missing work, or level one offenses. Saturday School hours are from 8:00 a.m. - 12:00 p.m.

After School Detentions:

After school detentions will be held on Monday through Thursday from 3:45p.m. to 4:45 p.m. The student will either work on homework, read a book, or complete an assignment given by the teacher/monitor. If a student is involved in athletics, discipline may be handled by a coach instead of serving an after-school detention.

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Cell Phones:

Students are allowed to use their cell phones before, after school, and during lunch. They are otherwise to be turned off and put away in the student's backpack and are not allowed to be used during passing periods or class time unless directed by a teacher or administrator.

If a student uses a telecommunications device without authorization during the school day, the device will be confiscated.

First Offense – Electronic device will be confiscated, sent to office, and a parent is responsible for picking up the item after school that day.

Second Offense – Electronic device will be confiscated, and a \$15 fee must be paid to the office before the item may be released. In addition, a parent is responsible for picking up the item after school. Any disciplinary action will be in accordance with the Student Code of Conduct.

Third Offense – Electronic device will be confiscated, locked in the office, and may be retrieved the last day of the school semester. Any disciplinary action will be in accordance with the Student Code of Conduct.

Bus Incidents: Disciplinary action regarding bus incidents will be as follows:

1st offense: Administrator/Student Conference and Parent Contact

2nd offense: three-day bus suspension

3th offense: one-week bus suspension

4th offense: six weeks bus suspension

5th offense: bus suspension until end of school year